

L'Art Rue الشارعة فن

Call for applications for the position of Cultural Projects Manager at L'Art Rue

Position Title: Cultural Project Manager

Contractor: L'Art Rue

Type of contract: Fixed-term contract (CDD)

Duration of the Contract: 12 months, renewable until the end of November 2025

Starting date: 12.02.2024

Workplace: L'Art Rue – Medina of Tunis

Application deadline: 28 January 2024

We are looking for a **Cultural Project Manager** to lead the project «Massari». This role requires a person who is capable of exercising complete and autonomous project management. The project manager will closely work with the management and under the direction of the head of the development department. His/her main task is the organization and management of training courses, which he/she follows from start to finish. He/She will be the intermediary between L'Art Rue and those in charge of the project « Massari ».

Presentation of L'Art Rue:

Founded in 2006, L' Art Rue's mission consists in the innovation in the fields of art, culture and education, collaborating in a transversal manner to drive social change towards a more just and open society. We focus on programmes that support creativity, the exchange of ideas, the transmission of knowledge, education through art, and capacity building.

For more information: www.lartrue.org/ FB and IG: @LArtRue Tunisie/ Youtube: l'art rue

About the Massari Project:

The Massari project aims to strengthen the capacities of cultural professionals through a series of training courses and workshops. This project is part of our mission to support artists and the Tunisian cultural ecosystem, offering opportunities for the development and intersection of cultural practices.

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Responsibilities:

- Construction and completion of at least six cultural training modules over 2024 and 2025.
- Leading the operational strategy of the Massari project, including the drafting of calls for applications and the rigorous selection of candidates for the various activities of the project.
- Drafting Frameworks and Terms of Reference for training and project activities.
- Coordinating logistics of training modules, including contracting with instructors and participants and managing space and resources required.
- Proactively managing the project budget, ensuring financial reporting and resource optimization.
- Ensuring regular and detailed reporting on project progress to management and funders, highlighting achievements and challenges.
- Contributing to the communication and promotion of the project in line with the objectives of L'Art Rue and the “Massari” project.
- Participating in monthly monitoring committee meetings.
- Attending regular meetings with the Massari project coordinator.

Profile required:

- Demonstrated experience in cultural project management including call for application drafting, candidate selection, planning and logistics implementation.
- Proven ability to contract with external participants and manage the administrative and financial aspects of major projects.
- Bachelor's degree in cultural management, international cooperation, project management, or other related fields.
- Proficiency in all three languages: Arabic, French and English, with excellent writing and communication skills.

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Qualifications:

- Strong organizational skills and rigor.
- Good interpersonal skills.
- Strong ability to collaborate and coordinate, with the ability to work independently under the strategic direction of L'Art Rue.
- Adaptability.
- Substantial general and artistic knowledge.
- Knowledge of the Tunisian territory and its cultural sector.

How to apply:

- Send your application in the requested format to career@lartrue.org with the subject line "Application for the position of Cultural Project Manager" by January 28, 2024, including:
 - A detailed resume in PDF format.
 - A cover letter in PDF format reflecting your ability to contribute to the success of the Massari project.
 - Professional references attesting to your experience and competence in the management of cultural projects with names of organizations and direct contacts of your supervisors for verification in PDF format.